FALL 2017 & WINTER 2018 REGISTRATION FORM

Name ___________________________________________ ________

Address __________________________________________________
_____________________________________________ ________

Postal Code _______________  Phone _________________________

Email ____________________________________________________

U of M Student ☐  Student No. ____________________________

Faculty ___________________________ ________  Non-Student* ☐

*Note: Non-U of M Students are $150/course

First               Last

Payment made by:
☐ Cash  ☐ Cheque made payable to: The University of Manitoba

Department

Signing Authority

Credit Card: Visa ☐  MasterCard ☐

Credit Card Number _________________________________________

Expiry Date__________________________

Signature: _____________________________________________

Mail or Fax to: ENGLISH LANGUAGE CENTRE
520 University Centre, University of Manitoba
Winnipeg, Manitoba, Canada R3T 2N2
Fax: 204-275-8098

OFFICE USE ONLY

Date received  Amount Processed  Receipt #

FALL 2017 & WINTER 2018

ENGLISH AS AN ADDITIONAL LANGUAGE

2017 / 2018

PART TIME ACADEMIC ENGLISH COURSES
FALL & WINTER SCHEDULE

Please register me in the following course(s):

<table>
<thead>
<tr>
<th></th>
<th>Fort Garry Campus</th>
<th>Fee ($)</th>
<th>Fall 2017</th>
<th>Winter 2018</th>
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</thead>
<tbody>
<tr>
<td>Academic Essays [ESLC 0230]</td>
<td>30</td>
<td>☐</td>
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<tr>
<td>Conversation and Discussion [ESLC 0260]</td>
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<tr>
<td>Critical Reading &amp; Summary Writing [ESLC 0240]</td>
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<tr>
<td>Grammar Review [ESLC 0220]</td>
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<tr>
<td>Oral Presentations [ESLC 0250]</td>
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<tr>
<td>Pronunciation [ESLC 0270]</td>
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<tr>
<td>Research Writing for Grad Students [ESLC 0210]</td>
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<tr>
<th></th>
<th>Bannatyne Campus</th>
<th>Fee ($)</th>
<th>Fall 2017</th>
<th>Winter 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Reading &amp; Summary Writing (B) [ESLC 0242]</td>
<td>30</td>
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<tr>
<td>Oral English for Graduate Students (B) [ESLC 0292]</td>
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<tr>
<td>Research Writing for Grad Students (B) [ESLC 0112]</td>
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Total Amount: $

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FEES MUST ACCOMPANY REGISTRATION, NO POST-DATED CHEQUES.

Mail or Fax to: ENGLISH LANGUAGE CENTRE
520 University Centre, University of Manitoba
Winnipeg, Manitoba, Canada R3T 2N2
Fax: 204-275-8098

REDUCED TUITION FEE FOR U OF M STUDENTS

ENGLISH LANGUAGE CENTRE
520 University Centre
University of Manitoba
Winnipeg, Manitoba, Canada R3T 2N2
Telephone: 204-474-9251
Fax: 204-275-8098
Email: elc@umanitoba.ca

ENGLISH LANGUAGE CENTRE
520 University Centre
University of Manitoba
Winnipeg, Manitoba, Canada R3T 2N2
Telephone: 204-474-9251
Fax: 204-275-8098
Email: elc@umanitoba.ca

ORAL ENGLISH FOR ACADEMIC PURPOSES
• Conversation and Discussion
• Pronunciation
• Oral Presentations
• Oral English for Graduate Students

ACADEMIC WRITING
• Academic Essays
• Critical Reading & Summary Writing
• Grammar Review
• Research Writing for Graduate Students

Please Note:
• No classes: October 5, 6, 9 and November 13, 2017 (Fall) and February 19-23, 2018 (Winter)
• Class locations are TBA
ABOUT THE ENGLISH LANGUAGE CENTRE

Mission Statement
The mission of the English Language Centre is to enhance success for students as well as potential students whose first language is not English by providing courses, tests, homestay, and individual support in order that they may achieve their academic goals and participate with confidence in the University of Manitoba community.

Academic Programs

Part Time Academic English Courses  | The courses outlined in this brochure are 30 hours in length. These courses are also offered in the Spring & Summer.

Full Time Academic English Program  | These 14 week daytime programs are offered three times a year. A more detailed brochure is available from the English Language Centre.

Registration
Applications are processed on a first-come-first-served basis. Class enrollment is limited, so early registration is recommended. Registration will be accepted up to the beginning of the course if space is available.

Course Confirmation
The University reserves the right to cancel any course and refund fees in full if registration is insufficient. Please contact our main office one day prior to your chosen course to see if it has been fully subscribed.

Withdrawal
If a student is unable to attend the course and must withdraw, the student must request a refund in writing. The written request must be accompanied by the original receipt and will be subject to the following policy:
- Request for refund will be processed, less a $10 withdrawal fee.
- No refunds will be granted after the first class has been completed.

Textbooks
Textbooks are available in the U of M BookStore (140 University Centre) and should be purchased before the first class.

ACADEMIC WRITING

Academic Essays [ESLC 0230]
In this 30-hour course students will focus on the writing process and develop skills needed to write an organized and coherent essay for university. Pre-writing, drafting, editing and revision, paragraph and essay organization, and integration of quotations will be discussed and practiced. Sentence level grammar, based on student needs, will be an ongoing area of instruction throughout the course, along with some exposure to useful academic vocabulary and phrases. Regular written and oral feedback will be provided with attention given to individual needs. Fee: $30


Critical Reading & Summary Writing [ESLC 0240]
Research shows that good reading skills can lead to well written assignments. In this course, students will learn reading strategies to understand and retain information, to understand the organization of reading passages, and strategies for learning and retaining vocabulary. Building on these basic strategies, students will develop skills to critically analyze texts. In addition, students will practice and develop paraphrasing and summarizing skills. Students will receive ongoing feedback on their assignments throughout the course. Fee: $30

Grammar Review [ESLC 0220]
This course directly responds to the grammatical errors that prevent effective written communication on both the sentence and paragraph level. At the start of the course, the instructor will assess a sample of each students' written work (diagnostic writing sample). The findings from this assessment will determine the grammatical functions covered in the course. This responsive syllabus prioritizes error types and focuses on the grammatical errors that most seriously affect clear communication of ideas. Developing skills for identifying errors and self-editing will be regular features of the class. Students will be encouraged to discuss specific grammatical concerns and challenges with the instructor. Fee: $30

Research Writing for Graduate Students [ESLC 0210]
Students will practice writing and analyzing discourse patterns common in graduate level writing. Students will study genres of their discipline in order to better appreciate the nature of research writing. Students will also examine vocabulary and grammatical structures common to academic writing, as well as develop editing skills. Fee: $30


BANNATYNE CAMPUS (not offered Spring or Summer)

Oral English for Graduate Students (B) [ESLC 0292]
The purpose of this course is to provide students with initial insight into their strengths and weaknesses in pronunciation and to assist students in improving their comprehensibility. Focused practice on specific problem areas will be provided in class. Students will learn and practice strategies for improving intonation, stress, rhythm, pacing, and non-verbal communication for the effective delivery of oral presentations, for leading seminars, and also for interacting in informal and professional contexts. Fee: $30

Research Writing for Graduate Students (B) [ESLC 0112]
Students will practice writing and analyzing discourse patterns common in graduate level writing. Students will study genres of their discipline in order to better appreciate the nature of research writing. Students will also examine vocabulary and grammatical structures common to academic writing, as well as develop editing skills. Fee: $30


Critical Reading & Summary Writing (B) [ESLC 0242]
Research shows that good reading skills can lead to well written assignments. In this course, students will learn reading strategies to understand and retain information, to understand the organization of reading passages, and strategies for learning and retaining vocabulary. Building on these basic strategies, students will develop skills to critically analyze texts. In addition, students will practice and develop paraphrasing and summarizing skills. Students will receive ongoing feedback on their assignments throughout the course. Fee: $30

^$30/course for U of M Students, Non-U of M Students are $150/course.  • Classes are limited to 10 (ten) students.

FOR MORE INFORMATION, CONTACT:
Richard Iwabuchi
Part Time Course Coordinator
English Language Centre
520 University Centre, University of Manitoba
Phone: 204-480-1477
Email: richard_iwabuchi@umanitoba.ca